



## Thesis Page Substitution Request

Georgia Institute of Technology

### Instructions

Students and supervisors should vet thesis content carefully before submission to avoid the need for changes after delivery to the SmarTech repository. On occasion, however, classified, proprietary, or confidential information is discovered after delivery and must be removed. Use the following form to request permission to substitute pages in your thesis for the purpose of excising such content. The form is a fillable PDF.

### Procedure for submission and approval

#### 1. Author:

- a. prints this page
- b. completes page substitution form (next page) – including a list of page(s) to be substituted and reason(s) why
- c. prints two (2) copies of the completed form
- d. signs the forms
- e. submits both pages along with errata pages to his/her thesis supervisor or department chair

#### 2. Thesis supervisor or department/program chair:

- a. signals approval by signing both copies of errata forms
- b. sends forms and errata pages to the Office of Graduate Education(318 Savant MC 0315) on behalf of the VP for Graduate and Postdoctoral Education

#### 3. Graduate Thesis Office (on behalf of VP of Graduate Education and Faculty Affairs)

- a. signals approval by signing both copies of errata forms
- b. sends pdf of errata form and the errata pages to Library's Scholarly Communication and Digital Curation office for deposit in SMARTech repository with ETD record.

**Questions?** Contact the Office of Graduate Education

[thesis@grad.gatech.edu](mailto:thesis@grad.gatech.edu) . Rev. 9/23/13

# Thesis Page Substitution Request

Digital Archives and Scholarly Publication

Georgia Institute of Technology

Author \_\_\_\_\_

Primary Dept. \_\_\_\_\_

Degree(s) \_\_\_\_\_ Graduation date \_\_\_\_\_

mm/yyyy

Thesis title  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Pages to be substituted  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Reason for substitution  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

► **Author:** I request permission to substitute the page(s) listed above. I understand that, if the request is approved, I must submit to the Archives on the required paper the correct number of copies of the pages to be substituted.

Signature of author \_\_\_\_\_ Date \_\_\_\_\_

mm/dd/yyyy

► **Thesis Supervisor or Dept./Program Chair:** I approve the substitution(s) listed above.

Signature \_\_\_\_\_ Date \_\_\_\_\_

mm/dd/yyyy

Name \_\_\_\_\_ Supervisor Chair

► **Office of Graduate Education:** I approve the substitution(s) listed above and direct the Institute Archives to make the prescribed changes in all versions of the applicant's thesis. Signature

\_\_\_\_\_ Date \_\_\_\_\_

mm/dd/yyyy

Name \_\_\_\_\_